



## DATES

- **On-Line registration** and documents upload until April 1, 2016  
[https://ares.cio.mx/CIO/SCCIO/ficha\\_esp\\_ext](https://ares.cio.mx/CIO/SCCIO/ficha_esp_ext)
- **Applicants should take the Admission Test for Graduate Studies (PAEP) in Spanish or the GRE Test (general) in English**, and send the corresponding results before Friday April 1, 2016.
- **Applicants should take CIO's – Academic Achievement Test.** This test will be administered on-line on Tuesday April 11, 2016.
- **Interviews:**  
Video call, April 13, 2016.
- **Results:**  
April 15, 2016.
- Some applicants might be required to take on-site prerequisite courses before being granted admission to the corresponding graduate program. Prerequisite courses run from June 13 to August 19, 2016.  
(For the Master in Optomechatronics the courses could be at CIO Aguascalientes).
- **Orientation to CIO:** September 1 and 2, 2016 (essential)
- **Regular classes start:** September 5, 2016

**Note:** Dates and times are subject to change with previous notice.

## REQUIREMENTS

1. Copy of the Bachelor's/Master's degree, or proof of the certification exam taken to earn the degree. **COMPULSORY.**
2. Copy of the official transcripts from the previous studies (undergraduate/graduate) indicating the general grade point average on a scale of 0/10 or equivalent (if the average is on another number or alphabetical scale, provide the official equivalence on the scale of 0/10); if the certificate does not include the general grade point average, provide an official proof of the grade point average.
3. Essay stating professional objectives (free format).
4. Information of 3 academic references (name, title, institution, e-mail address, phone number). CIO will send you the official format for the letter of recommendation.
5. Evidence of Spanish language proficiency, if English is your native language. Evidence of English language proficiency, if English is not your native language. This is necessary because some classes could be in English.
6. Academic curriculum vitae/résumé.
7. Copy of birth certificate, marriage certificate and birth certificate of your children (if applicable).
8. Copy of official identification (Passport).
9. 1 color photograph, which should measure 2.5 x 3.5 cm in a PDF format.
10. If you have been a grantee of CONACYT, the scholarship release letter.

# RECOMMENDATIONS AND STEPS TO FOLLOW IN THE ADMISSION PROCESS

## 1. ON-LINE REGISTRATION:

[https://ares.cio.mx/CIO/SCCIO/ficha\\_esp\\_ext](https://ares.cio.mx/CIO/SCCIO/ficha_esp_ext)

## 2. SENDING DOCUMENTS:

After registering on-line, the applicant will receive a confirmation email that will provide a username and password. With this information you will be able to sign in to the Centralized System and upload the documents in PDF format, the reference information must be added in the same system, and each reference will automatically receive the electronic format.

## 3. ADMISSION TEST PAEP OR GRE:

For detailed information about the Admission Test for Graduate Studies refer to:

<http://sitios.itesm.mx/va/pe/paep/material/desarrollo.htm>

if this test is available in your country, please request a date of presentation prior to the end date of the call, because it is necessary that the results are uploaded in the system by that date. If PAEP is not available in your country you may take the GRE, for detailed information about it please refer to: <http://www.ets.org/gre> and consider that the GRE results must be uploaded in the system before the end date of the call.

## 4. CIO ACHIEVEMENT TEST:

This test assesses the following subjects: Math, Physics, Electronics, and Computer Science. The test can be taken on-line and the location will be determined according to the country of origin. It is important to be well prepared before the tests; you will receive a study guide after you have registered in the Centralized System.

## 5. INTERVIEW:

It will be through a video call on the assigned dates, with the corresponding academic authorities present, which makes it extremely important to respect the assigned time. We recommend that you consider being available one hour before and one hour after the appointment time.

## 6. ADMISSION RESULTS:

You will receive an informational email with the results of the admission process, which could be: Admitted Directly, Admitted with Conditional (on-site prerequisite courses), or Not Admitted.

## 7. MEXICAN EMBASSY:

After being admitted, you must wait for the letter of acceptance that CIO will send through courier service, and then you should go to the Mexican Embassy or Consulate in your country to obtain a student-temporary resident Visa.

## FOR FURTHER INFORMATION CONTACT

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